

# **Joint Extra Care Housing Management Board**

## **Agenda**

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**Date:** Tuesday, 2nd March, 2010  
**Time:** 4.15 pm  
**Venue:** Meeting Room 1 - Dalton House, Dalton Way, Mddlewich, CW10 0HU

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

Members of the public wishing to address the Joint Extra Care Housing Management Board on reports contained within the agenda for the meeting shall be given the opportunity to do so subject to:

- 1 the opportunity being extended to one person to speak in support of each agenda item and one person to speak against each agenda item when called to do so by the Chairman;
- 2 an indication of the desire to speak on the agenda item being made by the person just prior to the meeting and the name supplied to the Democratic Services Officer in attendance, the first person registering to have precedence in the event of more than one person wishing to speak either for or against the agenda item;

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For any apologies or requests for further information

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- 3 each person addressing the Joint Extra Care Housing Management Board being limited to three minutes speech;
- 4 an opportunity being provided for an expression of a contrary view, even though no prior notice has been given, when a member of the public has spoken for or against the item;
- 5 in the event of the person having registered to speak on an agenda item not wishing to take up their right to speak on the agenda item because it was deferred, that person will automatically be given the right to speak on the agenda item at the next meeting of the Joint Extra Care Housing Management Board;
- 6 the Chairman of the meeting having discretion to rule that a person wishing to address the meeting shall not be heard if, in his/her opinion, that issue or the organisation or the person wishing to make representation on that issue has received an adequate hearing.

4. **Minutes of Previous meeting** (Pages 1 - 2)

To approve the minutes of the meeting held on 21 December 2009.

5. **Competitive Dialogue Process**

To receive a presentation from Gleeds.

6. **Update on HCA Submission**

To receive a verbal update on the HCA submission.

7. **Scheme of Delegation**

To seek Members views on a proposed Scheme of Delegation.

8. **Future Meetings**

To agree the dates of future meetings.

The suggested dates are:

12 May 2010  
5 July 2010  
7 September 2010  
2 November 2010

**(There are no Part 2 Items)**

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Joint Extra Care Housing Management Board**  
held on Monday, 21st December, 2009 at Committee Suite 1, Westfields,  
Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor P Mason (in the Chair)

Councillors B Dowding, L Ford, H Manley and A Knowles (Substitute Member)

**Officers**

N Keegan, Strategic Commissioning Manager, Cheshire East Council

L Glendenning, Commissioning Manager, Cheshire East Council

M Howarth, Head of Social Care Provision, Cheshire West and Chester  
Council

A Leadbetter, Legal Services Manager, Cheshire East Council

**1 APPOINTMENT OF CHAIRMAN****RESOLVED:**

That Councillor P Mason be appointed as Chairman for the meeting and  
that Councillor R Domleo be appointed as Chairman of the Joint Extra  
Care Housing Management Board.

**2 APPOINTMENT OF VICE CHAIRMAN****RESOLVED:**

That Councillor B Dowding be appointed as Vice Chairman of the Joint  
Extra Care Housing Management Board.

**3 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors R Domleo and  
K Keegan.

**4 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**5 PUBLIC SPEAKING TIME**

There were no members of the public present.

**6 JOINT EXTRA CARE HOUSING MANAGEMENT BOARD - TERMS OF  
REFERENCE AND CONSTITUTION**

Consideration was given to the Terms of Reference and Constitution of the Joint Extra Care Housing Management Board, which had been agreed by the Cabinet and Executive of the respective Authorities.

The respective Authorities had also delegated those functions not reserved to the Council, relating to Extra Care Housing, to the Joint Extra Care Housing Management Board. In turn the Joint Extra Care Housing Management Board delegated its functions to the Lead Authority – Cheshire East Council, to allow actions to be taken as requested by the Board on behalf of the two Authorities.

**RESOLVED:**

- (1) That the Terms of Reference, Constitution and Powers of the Joint Extra Care Housing Management Board be noted.
- (2) The Joint Extra Care Housing Management Board delegates its functions to the Lead Authority.

**7 OUTLINE BUSINESS CASE FOR EXTRA CARE HOUSING PFI**

Consideration was given to a report which sought approval for the re-submission of the Outline Business Case for Round 5, subject to approval from the respective Council's Cabinet/Executive as regards affordability.

The Outline Business Case had been originally submitted in April 2009 and had been further refined since then to bring it in line with comments received from the Housing and Communities Agency. The Outline Business Case proposed that 337 new Extra Care units were developed on four sites located in Sandbach, Poynton, Blacon and Ellesmere Port, of which a minimum of 200 would be for social rent. The resubmission of the Outline Business Case would allow the Councils' interest in Extra Care Housing Round 5 to proceed to the next stage.

**RESOLVED:**

That the Outline Business Case for Extra Care Housing Round 5 be resubmitted, subject to approval from the respective Council's Cabinet/Executive as regards affordability.

The meeting commenced at 9.30 am and concluded at 10.05 am